



## **UNIVERSITY OF NAIROBI**

### **EXTERNAL JOB VACANCIES (PROJECT POSITIONS)**

**STUDY PHARMACEUTICAL TECHNOLOGIST; SUNGURA STUDY, ADVERT REF, AD/1/10/25, 1 POST**

#### **The position**

The position is in the Department of Clinical Medicine and Therapeutics, Faculty of Health Sciences under the Sungura Study project.

#### **Location:**

The position holder will be based at the Jaramogi Oginga Odinga Teaching and Referral Hospital (JOOTRH) in Kisumu reporting to the Study Coordinator

#### **Job description**

1. Order, prepare, dispense, and manage investigational drugs and study medications in accordance with study protocols, Good Clinical Practice (GCP), and regulatory standards.
2. Collaborate closely with clinical trial teams to ensure accurate and timely medication management for research studies at the site.
3. Ensure accurate labeling, dosage, and packaging of all study medications.
4. Maintain accountability for all drugs used in the studies, including documentation and reconciliation of drug inventory.
5. Adhere strictly to study protocols and GCP guidelines for medication management.
6. Ensure that all drug administration procedures follow local regulatory and ethical guidelines.
7. Assist in the preparation of standard operating procedures (SOPs) for pharmaceutical management in the trial.
8. Work closely with clinical investigators, nurses, and other staff to ensure proper medication administration to trial participants.
9. Maintain up-to-date records of study documents, study drug detail, drug supplies, inventory levels, and reordering schedules and other study documents in the site's pharmacy binder as per sponsor requirements.
10. Ensure the proper storage conditions (temperature, humidity, light protection, etc.) for all investigational drugs and study medications.
11. Monitor and record the storage conditions of study drugs to ensure compliance with sponsor requirements and pharmaceutical standards, especially for commodities requiring cold chain.

12. Maintain accurate documentation of drug dispensation, storage, and usage according to trial requirements.
13. Submit monthly consumption reports and ensure timely re-ordering of study drugs.
14. Ensure timely and up-to-date maintenance of equipment used at the site for the studies.
15. Participate in study monitoring and audits.
16. Support pharmacy services at the JOOTRH Patient Support Centre's pharmacy as maybe needed.

### **Job Specifications**

1. Diploma in Pharmaceutical Technology from a recognized institution.
2. Be registered with the Pharmacy and Poisons Board with a valid practice license.
3. Have a valid certificate in good clinical practice (GCP) and Human Subjects Protection (HSP).
4. At least 3 years' experience in provision of pharmacy support for clinical trials or research studies.
5. Previous experience working in an HIV clinic will be an added advantage.

### **Terms of appointment**

The appointment is on contractual terms of one year, renewable on performance and mutual agreement.

### **Notes**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees indicating their telephone contacts and e-mail contacts;
2. Applications and related documents should be forwarded addressed to the Director, Human Resource, University of Nairobi;
3. Applicants should state their current designations, salaries and other benefits attached to those designations;
4. The application letter must bear the reference code indicated in the advertisement;
5. Late applications will not be considered and
6. Applications should be emailed as one file in PDF to: [recruit-sptss@uonbi.ac.ke](mailto:recruit-sptss@uonbi.ac.ke)

**CLOSING DATE: JANUARY 30, 2025**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.  
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED**